

Crawley Borough Council

Audit and Governance Committee

Agenda for the **Audit and Governance Committee** which will be held in **Committee Room B**, Town Hall, Crawley, on **Tuesday 10 December 2013** at **6.30 pm**.

Nightline Telephone No. (01293) 551636



Head of Legal and Democratic Services

Membership:

Councillors A J E Quirk (Chair), I T Irvine (Vice-Chair), C R Eade, P K Lamb and L A Walker

(Substitute Members: Councillors L A M Burke and G Thomas)

Please contact Roger Brownings (Legal and Democratic Services Division) if you have any queries regarding this agenda.

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The order of business may change at the Chair's discretion

Business - Part A

1. Apologies for Absence

2. Members' Disclosures of Interest

In accordance with the Council's Code of Conduct, members of the Council are reminded that it is a requirement to declare interests where appropriate.

3. Minutes

To approve as a correct record the minutes of the meeting of the Committee held on 30 September 2013 (**Enclosure A**).

4. Fraud Team Report

To consider report FIN/320 of the Fraud and Inspections Manager (**Enclosure B**).

5. Agenda items submitted by Ernst and Young:-

(a) Audit Progress Report

To consider a Progress Report from Ernst and Young (**Enclosure C**).

(b) Annual Audit Letter

To consider the Annual Audit Letter (**Enclosure D**).

6. Internal Audit - Shared Service Arrangement

To consider report FIN/321 of the Head of Finance, Revenues and Benefits (**Enclosure E**).

7. Internal Audit Progress Report as at 22 November 2013

To consider report FIN/322 of the Audit and Risk Manager (**Enclosure F**).

8. Supplemental Agenda

Any urgent item(s) complying with Section 100(B) of the Local Government Act 1972.

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